

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
OFFICE OF CAMPAIGN FINANCE  
WASHINGTON, D.C. 20009**

Year \_\_\_\_\_

**LOBBYIST ACTIVITY REPORT \***

☐ ORIGINAL

(See reverse side for Instructions)

ID# \_\_\_\_\_

☐ AMENDMENT

Type of Report:

☐

January \_\_\_\_\_

If you are filing a January Report, please indicate if you

intend to lobby in the upcoming calendar year. ☐ Yes ☐ No

☐

July \_\_\_\_\_

1. (a) Registrant's Name \_\_\_\_\_ (b) Daytime Phone Number \_\_\_\_\_

(c) Permanent Address \_\_\_\_\_

(Street Address)

(City, State, Zip Code)

(d) Temporary Address (while lobbying) \_\_\_\_\_

(Street Address)

(City, State, Zip Code)

2. Lobbyist (s) working for Registrant: Attach an OCF Supplemental Sheet if additional space is needed.

(a) Name \_\_\_\_\_ (b) Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

\_\_\_\_\_  
(City, State, Zip Code)

\_\_\_\_\_  
(City, State, Zip Code)

Daytime Phone Number \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

3. Person Compensating Registrant

(a) Name \_\_\_\_\_ (b) Daytime Phone Number \_\_\_\_\_

(c) Address \_\_\_\_\_

(Street Address)

(City, State, Zip Code)

(d) Nature of Business \_\_\_\_\_

4. Terms of Compensation: (a) \_\_\_\_\_ (b) \_\_\_\_\_

Salary

Duration of Employment

5. Identify matter(s) by subject and formal designation on which the lobbyist/registrant expects to lobby. Attach an OCF Supplemental Sheet if additional space is needed.

\_\_\_\_\_

\_\_\_\_\_

- REMINDER – Each new or previously registered Lobbyist must file a Lobbyist Registration Form by January 15<sup>th</sup> of each year.

6. Identify the official in the Executive or Legislative Branch with whom the registrant has had oral or written communication during the reporting period relating to lobbying activities, and the date that communication was made. Attach an OCF Supplemental Sheet if additional space is needed.

Name _____	Date _____
Name _____	Date _____
Name _____	Date _____
Name _____	Date _____
Name _____	Date _____
Name _____	Date _____
Name _____	Date _____
Name _____	Date _____

7. Total of receipts received for purposes of lobbying during the reporting period: \$ \_\_\_\_\_

8. Total of expenditures made for purposes of lobbying during the reporting period: \$ \_\_\_\_\_

## GENERAL INSTRUCTIONS

### WHO MUST FILE

Each lobbying registrant must file a Lobbyist Activity Report where compensation is received or expenditures are made during the reporting period for lobbying for local affairs in the District of Columbia. A separate activity report must be filed for each person from whom compensation is received. Each law firm, association or business entity employed to lobby must register in the name of the respective entity; provided that a partner, member or employee who performs lobbying duties, under 3 DCMR §3100.1 (June 1998 as amended) must be listed as a lobbyist. Each individual, association or business entity which directly employs a person in-house or retains a lobbying firm to lobby on its behalf must register in the name of the respective entity; provided, that the retained lobbyist or lobbying employee must be listed as a lobbyist on the Lobbyist Registration Form, under §3100.7. If a lobbying registrant incurs no reportable receipts or expenditures during the report period, the registrant is still required to file a Lobbyist Activity Report.

### WHEN TO FILE

Activity Reports of the previous six (6) month period must be filed every year by each registrant at the following times: (a) January 10th for the period covering July 1st through December 31<sup>st</sup>; and (b) July 10th, for the period covering January 1<sup>st</sup> through June 30th.

### WHERE TO FILE

A Lobbyist Activity Report must be filed at or mailed to the Office of Campaign Finance, Frank D. Reeves Municipal Building, 2000 - 14th Street, NW, Suite 420, Washington, D.C. 20009. The phone number of the Office of Campaign Finance is (202) 671-0547.